



**MUNICIPALITY OF SOUTHWEST MIDDLESEX  
REGULAR COUNCIL MEETING**

WEDNESDAY, DECEMBER 5, 2018 1:30 PM  
Council Chambers

**AGENDA**

# **COUNCIL AGENDA**

**SOUTHWEST MIDDLESEX COUNCIL INAUGURAL MEETING AGENDA**

The Municipal Council of the Municipality of Southwest Middlesex will meet for the Inaugural Session in the Council Chamber on December 5, 2018 at 1:30 p.m.

**COUNCIL PRESENT:**

Mayor Allan Mayhew, Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

**REGRETS:**

**STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier (Chair of Inaugural Session), Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill, Fire Chief - Robert Hansen, Drainage & Utilities Superintendent – Elizabeth Cummings

**ALSO PRESENT:**

Reverend Deb Dolbear Van Bilsen

Members of the public and press

## **1. CALL TO ORDER**

CAO/Clerk Jill Bellchamber-Glazier calls the meeting to order at 1:30 p.m. – also see separate Ceremonial Inaugural Session Agenda

Reverend Deb Dolbear Van Bilsen provided welcoming remarks for the new council.

Council recessed at 2:00 p.m.

Council resumed at 2:30 p.m.

## **2. APPROVAL OF AGENDA**

#2018-

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT the Inaugural Agenda of Council dated December 5, 2018 be accepted as presented.

Carried

## **3. DISCLOSURE OF PECUNIARY INTEREST**

None declared

## **4. DEPUTATIONS AND PETITIONS**

None scheduled

## **5. STAFF REPORTS**

Deputy Mayor Wilkins left the meeting at 2:55 p.m.

## 1. Orientation - 2018 TO 2022 Term of Council

1. Council Orientation – 2018
2. Southwest Middlesex Fire Department Overview
3. Finance Department Overview
4. Facilities and Recreation Department Overview
5. Municipality of Southwest Middlesex – Public Works Department
6. Municipality of Southwest Middlesex – Municipal Drains

Vink – Enniskillen no long to be part of the fire board in Jan. 2019

Christa - Double-hatters?

Mayor – generator in 2019 budget – would like to make sure that adequate supplies for warming and cooling centres in event of emergency

Christa – expense – other community funds or grants available, or ask service groups – Mayor – agreed that it could be a marketing strategy or grant – county? Bob – no grants currently, there were in 2009,

Sholdice – is new library a warming and cooling station already – Bob- no

Mayor – peak power of existing generator

No questions for Finance

Christa – working with other organizations using the facility – potential for a recreation committee for various organizations to come together for discuss with each other and the municipality. Council decision.

Vink – managing different buildings – masonic hall in wardsville, community centre or otherwise? Steve - SWM doesn't own it, but pays rent to the masonic hall and then offer it out to other organizations – Mayor – Lorne lodge amalgamating with Wardsville

Sholdice – what types of security features considered for front desk? Steve – noted that there have been experiences of unsafe activity, as well as access to the vault.

Mayor – don't want to be too distance from the public – responsibility to keep staff safe

Christa – could be done in stages? Be built in priority.

PW

Christa – training budget for PW staff? and do staff need more training? –

Greg – additional training is always beneficial

Christa – how many staff have roads school?

Mike – any other members being offered road school training?

Greg – also need to work through the collective agreement – need to go through seniority and the positions first

Mike – water meters – do we install them? Greg – we contract this out b/c we don't have certified staff, and we want to

Greg – 6 months ago, review of OCWA contract and make sure that there appropriate individuals in each function

Martin – didn't realize that Emterra contract was until 2022 – thinks there is lack of flexibility for when – Greg – union contract dictates hours

Drainage

Christa – what are we doing about Phragmites – Liz – a couple of spots where we are treating them chemically

Martin – are agreement drains part of the 800 drains – Liz – no

Mike – list of contractors to use for drains and does that come before council? Liz – list of contractors for certain and tendered

Councillor Mark McGill left the meeting at 4:15 p.m.

Councillor Mark McGill returned to the meeting at 4:22 p.m.

#2018-

Moved by Councillor Bartlett

Seconded by Councillor Cowell

THAT the Southwest Middlesex orientation reports for the 2018 to 2022 council term are received.

Carried

## 5. Council/Staff Appointments

Christa request to LTRCA

Martin has been on the

Mayor – would like to be on the Tri-County Water Board – and so would Marigay like to continue – Would like to have Jill on the board as well

Martin – budget committee – would rather have a finance committee – thinks it's a waste for all members to sit

Allan – discussion to be promoted – considering committee of whole(?)

#2018-

Moved by Councillor Vink

Seconded by Councillor Cowell

THAT 2018 to 2022 Council members review the options and indicate their preferences of which committees they would like to be part of for finalization at the next meeting.

Carried

## **6. MINUTES OF PREVIOUS MEETING**

### 1. Southwest Middlesex Council Meeting Minutes – November 28, 2018

#2018-

Moved by Councillor Bartlett

Seconded by Councillor Carruthers

THAT the minutes of the meeting of Council dated November 28, 2018 be adopted as printed.

Carried

## **7. NOTICE OF FUTURE MEETINGS (subject to change)**

- December 12, 2018 – Council – 7:00 p.m.
- December 12, 2018 – Budget – Overview and Capital (part of regular council)
- December 19, 2018 – Budget – Capital – 6:00 p.m.
- December 19, 2018 – Council/Planning – 7:00 p.m.
- January 9, 2019 – Council – 1:30 p.m.
- January 16, 2019 – Facilities Tour – 10:00 a.m.
- January 16, 2019 – Budget – Operating (Special) – 1:30 p.m.
- January 23, 2019 – Council – 7:00 p.m.
- January 23, 2019 – Budget – Operating (part of regular council)
- January 30, 2019 – Council/Planning – 7:00 p.m.
- January 30, 2019 – Budget – Operating (part of regular council)
- February 6, 2019 – Budget Wrap-Up (part of regular council)

## **8. CLOSED SESSION (Committee of the Whole)**

Closed session not anticipated

## **9. BY-LAWS**

1. By-law No. 2018/

Being a by-law to appoint a Committee of Adjustment for the Municipality of Southwest Middlesex

2. By-law No. 2018/

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (December 5, 2018)

#2018-

Moved by Councillor Cowell

Seconded by Councillor Sholdice

That By-law No. 2018/ to By-law No. 2018/ be given first, second, third and final readings.

Carried

Mayor to attend cadets & new horizons group

## **10. ADJOURNMENT**

The Mayor adjourned the meeting at 4:46 p.m.